

22 September 2017

Dear St Henry's parents,

ST HENRY'S MARIST COLLEGE 2018 FEES

In deciding upon a fee increase for the next year, the College Management and the Board of Governors of St Henry's takes into account a number of factors, which include the school's financial requirements, the wider economic environment and the annual Educational Price Index (or EPI which tracks the cost of education).

Most importantly, the school's financial plans for 2018 seek to continue to position the school for growth and development in line with its strategic visioning for the next twelve years which will take St Henry's to its centenary in 2029. This vision has at its core the following objective:

To make St Henry's Marist College the co-educational school of choice from Grades 000-12 for the region and a centre of community interaction and involvement within the traditions, values and characteristics of Catholic Marist schooling.

This vision is supported by a number of initiatives, not the least of which is the formulation of a set of key strategic priorities that focus on the educational advancement of the school in all of its spheres, namely:

- Marist ethos and identity
- Marketing
- Enhanced enrolments
- Staffing
- Sports and Culture
- Stakeholder engagement and partnerships
- Campus facilities/Infrastructure (involving capital expenditure projects which will emerge out the Master Plan once the planning process itself is completed in December of this year).

After consideration of all of these factors, the Board of Governors has approved an average **7.5%** fee increase for 2018. Please see the attached schedule for the fee structure for each grade in 2018, as well as relevant details relating to fees.

The Board of Governors and the management and staff of St Henry's look forward to sharing this evolving journey of growth and development together with our parents, pupils, alumni and the wider community.

Yours faithfully

T. Campbell
Chairman
Board of Governors



**ST HENRY'S MARIST COLLEGE
2018 SCHOOL FEE SCHEDULE**

Grade	Annual School Fees for 2018
000	R40 850
00	R40 850
0	R40 850
1	R65 038
2	R65 038
3	R65 038
4	R73 100
5	R73 100
6	R73 100
7	R81 700
8	R81 700
9	R81 700
10	R92 450
11	R92 450
12	R92 450

Please note that the average fee increase is 7.5%.

The School Fees shown above include the following levies:

- Stationery Levy (Grades 000–3 only)
- Textbook Levy (All grades)
- Outings Levy for whole Grade outings/excursions (Please note that High School subject specific outings for Grades 10-12 are billed separately).

INDEPENDENT EXAMINATION BOARD (IEB) FEES FOR GRADE 12

- Please note that Grade 12 parents will also be invoiced for these examination fees.
- The IEB examination fees for the National Senior Certificate for 7 subjects are R6100 (inclusive of VAT) per pupil.
- Advanced Programmes (per subject): R875
- Should a pupil have an IEB examination accommodation which requires a special arrangement for the writing of the examinations, parents will be billed accordingly for additional examination facilities or invigilation.

2018 AFTER SCHOOL CARE /HOMEWORK ROOM FEES FOR GRADES 000-7:

Period	Time	Per Annum	Per Term	Per month (Feb – Nov)
5 days / week	Until 14h30	R6 790	R1 698	R679
5 days / week	Until 17h00	R12 300	R3 075	R1 230
1 day / week	Until 14h30	R1 650	R413	R165
1 day / week	Until 17h00	R2 720	R680	R272

- The daily rate is multiplied by the number of days a week the service is utilised.

Discounts:

All discounts are at the discretion of the College, and apply ONLY to School Fees, and not to After School Care or Homework Room fees.

- An early payment discount of **5%** on the aforementioned annual school fee only will be allowed if the full annual fee amount is paid on or before **31 January 2018**.
- Sibling school fee discounts are **5%** for the second child and **7.5%** for the 3rd, 4th or additional children enrolled thereafter. Sibling discounts do not apply if a sibling receives a Scholarship or Bursary.
- The College will apply any applicable discounts in the following order: (1) Sibling and then (2) Early payment.
- These discounts follow the chronological age of the siblings presently attending the College and are awarded at the College's discretion.

PROCEDURE FOR COLLECTION

- Statements of account will be emailed monthly to the email address provided by the parent/guardian to the school. Statements of account are for record purposes only and fees are not deemed payable on receipt of invoice but are payable as agreed in terms hereof.
- All procedures and communications concerning the collection of fees will be conducted by the Finance Department.
- Notwithstanding the provisions of the clause above, the Principal and or his deputies may make contact with a defaulting Guardian and/or Third Party of a Learner in their phase if an account falls into arrears for the purpose of requesting a settlement of the account; or arranging for the account to be settled in an acceptable manner. Such contact is without prejudice and does not preclude the notice referred to in the clause below being sent to the Guardian and/or Third Party.
- If fees are outstanding for 30 days from the date on which they became due and payable, a notice letter will be sent. The letter will warn the Guardian and/or Third Party that he/she is in breach of the contract, and that the Learner may be excluded from the start of the following school term as a consequence of such breach if they fail to remedy such breach within a period of seven (7) working days of the date of such letter. Any such notice letter given to the Guardian and/or Third Party shall be deemed notice given to the Third Party, it being the Guardian's obligation to advise the Third Party of any such notice received.
- Should the fees remain outstanding and no acceptable arrangements be made for the settlement thereof within the notice period, then upon the expiry of the 7 day period the College shall be entitled to terminate this agreement and to hand the account over to the College's attorneys for collection without further notice.
- Should arrangements be made and accepted by the College, and should the Guardian and/or Third Party not adhere to such arrangements, then the College shall be entitled to terminate this agreement and hand the account over to the College's attorneys for collection without further notice.
- In the event of a subsequent default during an academic year, the College shall not be obliged to give the Guardian and/or Third Party any further notice before handing the account over to the College's attorneys for collection and/or terminating this agreement.
- Interest at the rate prescribed by the Prescribed Rate of Interest Act (Act No. 55 of 1975) shall be charged on all overdue amounts.

General:

- All communications concerning arrangements for the payment of outstanding accounts will be confirmed in writing by the College or its attorneys.
- Payments will be allocated against the account in the following order:
 - Legal fees and disbursements
 - Interest
 - Extras (levies for books, trips, stationery, etc.)
 - Annual tuition fees
- Should the Guardian and Third Party fail to make timeous payment of any amounts due, then the College may, after 20 days written notice by prepaid registered mail of its intention to do so, record such failure with any credit bureaux.

Should there be any matters which require further clarification, please do not hesitate to contact the Finance Office or the Finance & Estate Manager, Mr Davey on 031-261 7369.